



AGENDA

ASTORIA CITY COUNCIL

June 2, 2014

7:00 p.m.

2nd Floor Council Chambers
1095 Duane Street · Astoria OR 97103

1. CALL TO ORDER
2. ROLL CALL
3. REPORTS OF COUNCILORS
4. CHANGES TO AGENDA
5. PRESENTATIONS
 - (a) Goonies House Neighborhood Report
6. CONSENT CALENDAR

The items on the Consent Calendar are considered routine and will be adopted by one motion unless a member of the City Council requests to have any item considered separately. Members of the Community may have an item removed if they contact the City Manager by 5:00 p.m. the day of the meeting.


 - (a) Boards and Commission Minutes
 - (1) Library Board Meeting of 4/22/14
 - (2) Parks Board Meeting of 4/2/14
7. REGULAR AGENDA ITEMS
 - (a) Public Hearing and Resolution Adopting Supplemental Budgets for Fiscal Year 2013-2014 (Finance)
 - (b) Resolution to Elect to Receive State Shared Revenues (Finance)
 - (c) Public Hearing and Resolution Adopting Budget for Fiscal Year 2014-2015 (Finance)
 - (d) Liquor License Application from Brad Smithart, dba The Arc at 1084 Commercial Street, for a New Outlet for a Limited On-Premises Sales License (Police and Finance)
 - (e) Liquor License Application from Marvin James Sawyer, Jr., dba Port of Call at 894 Commercial Street, for a New Outlet for a Full On-Premises Sales Commercial Establishment License (Finance)
 - (f) Ordinance Regarding Vacation of a Portion of West Niagara Avenue Adjacent to United States Coast Guard Housing (2nd reading & adoption) (Public Works)
 - (g) Power Purchase Agreement with PacifiCorp for the Hydroelectric Project at Bear Creek (Public Works)
 - (h) Authorization to Bid Bear Creek Dam Hydroelectric Project (Public Works)
 - (i) Authorization to Award Contract for Mainline Improvement Harvest 2014 (Public Works)
8. NEW BUSINESS & MISCELLANEOUS, PUBLIC COMMENTS (NON-AGENDA)

THIS MEETING IS ACCESSIBLE TO THE DISABLED. AN INTERPRETER FOR THE HEARING IMPAIRED MAY BE REQUESTED UNDER THE TERMS OF ORS 192.630 BY CONTACTING JULIE YUILL, CITY MANAGER'S OFFICE, 503-325-5824.



May 30, 2014

MEMORANDUM

TO: MAYOR AND CITY COUNCIL
FROM:  BRETT ESTES, CITY MANAGER PRO TEM
SUBJECT: ASTORIA CITY COUNCIL MEETING OF JUNE 2, 2014

PRESENTATIONS

Item 5(a): Goonies House Neighborhood Status Report

Residents from the Goonies House neighborhood will make a presentation to the City Council.

CONSENT CALENDAR

Item 6(a): Boards and Commissions Minutes

The minutes of the (1) Library Board meeting of 4/22/14, and (2) Parks Board meeting of 4/2/14 are enclosed. Unless there are any questions or comments regarding the contents of these minutes, they are presented for information only.

REGULAR AGENDA ITEMS

Item 7(a): Public Hearing and Resolution Adopting Supplemental Budgets for Fiscal Year 2013-2014 (Finance)

ORS 294.473 provides a procedure for a municipality to pass a supplemental budget that adjusts for changes that happen during a fiscal year. As the fiscal year 2014-15 reaches completion, staff has determined that the 17th Street Dock and Capital Improvement Funds require adjustments because these funds have resources and expenditures that were not anticipated when these budgets were originally appropriated. Staff anticipated that the reconstruction of the 17th Street Dock would be completed before the end of last fiscal year ending June 30, 2013. As the completion deadline approached there were construction delays for completion that related particularly to electrical system design and installation of the transformers. The result is that \$284,455.75 of expenses

were incurred to complete the dock construction that did not have an appropriation in the budget for FY 2013-14. It should be noted that these expenditures were within the contractually obligated bid for the dock construction. They were just not allocated in the budget for FY 2013-14. The Capital Improvement Fund has received grant reimbursements for prior year expenditures that increase the funds available in this fund. Land and timber sales have provided an increase of resources. During this fiscal year expenditures for departmental copiers, the Parks van, the Heritage Square brownfield project and the emergency repairs for the 5th and Duane Street slide were approved by Council at the time they occurred. The appropriate notice was advertised on May 28, 2014. It is recommended that Council hold a public hearing for the advertised supplemental budgets and consider adopting the resolution.

Item 7(b): Resolution to Elect to Receive State Shares Revenues (Finance)

Oregon Revised Statutes 221.770 requires the City to adopt a resolution to declare its intent to receive state revenue for each new fiscal year. The attached resolution would accomplish that. It is recommended that the City Council consider this resolution for adoption.

Item 7(c): Public Hearing and Resolution Adopting Budget for Fiscal Year 2014-2015 (Finance)

Oregon Local Budget Law requires that the City Council hold a public hearing on the budget, as approved by the Budget Committee. Notice of this hearing, scheduled for June 2, 2014, was published in the Daily Astorian on Friday, May 16, 2014. The Budget Committee approved the FY2014-2015 budget at its meeting on April 24, 2014. Copies of the budget were previously distributed to the Council and Budget Committee. They were also posted on the City's website and were available in hard copy at the Finance Department and Library. The attached resolution will adopt resources and appropriations and authorize the collection of taxes at a rate of \$8.1738 per thousand for FYE June 30, 2015. It is recommended that Council conduct the public hearing and consider the proposed resolution adopting the budget.

Item 7(d): Liquor License Application from Brad Smithart, dba The Arc at 1084 Commercial Street, for a New Outlet for a Limited On-Premises Sales License (Police and Finance)

A liquor license application has been filed by Brad Smithart, doing business as The Arc, located at 1084 Commercial Street, Astoria. The application is for a New Outlet for a Limited On-Premises Sales License. The appropriate departments have reviewed the application. After research, which is more fully described in the memo accompanying this item, the Police Department recommends that the City Council deny the application by Mr. Smithart as the applicant made false statements on the liquor license application; has been

convicted in violating laws substantially related to maintaining licensing; and has demonstrated an inability to comply with financial requirements associated with other businesses owned by Mr. Smithart.

Item 7(e): Liquor License Application from Marvin James Sawyer, Jr., dba Port of Call at 894 Commercial Street, for a New Outlet for a Full On-Premises Sales Commercial Establishment License (Finance)

A liquor license application has been filed by Marvin James Sawyer, Jr., doing business as Port of Call, located at 894 Commercial Street, Astoria. The application is for a New Outlet for a Full On-Premises Sales Commercial Establishment License. The appropriate departments have reviewed the application and it is recommended that Council consider approval.

Item 7(f): Ordinance Regarding Vacation of a Portion of West Niagara Avenue Adjacent to United States Coast Guard Housing (2nd reading & adoption) (Public Works)

The City has received a request from the United States Coast Guard (USCG) for the vacation of the north 30 feet of the West Niagara Avenue right-of-way adjacent to Lots 1 to 10, Block 12, West Slope and the south 30' of the West Niagara Avenue right-of-way adjacent to Lots 1 to 11, Block 13, West Slope. The USCG plans to expand their housing development with a road and new housing extending north from Klaskanine Avenue. At their meeting of May 19, 2014, the Council conducted the first reading of the ordinance of vacation. It is recommended that the Astoria City Council conduct the second reading and adopt the ordinance to vacate of a portion of the West Niagara Avenue right of way adjacent to the United States Coast Guard Housing development.

Item 7(g): Power Purchase Agreement with PacifiCorp for the Hydroelectric Project at Bear Creek (Public Works)

As part of the installation of a small hydroelectric generator at Bear Creek Dam, the City must sign a Power Purchase Agreement with PacifiCorp. This agreement allows the utility to purchase the excess power generated by the turbine and feed it back into the system. The turbine is estimated to generate an average of 154,645 kilowatt hours (kWh) annually. The City's water treatment system utilizes approximately 90,000 to 100,000 kWh annually, at an approximate cost of \$9,000. This charge would be eliminated by the power generated by the turbine and excess power would be sold to PacifiCorp at regulated rates. These rates are significantly lower than the amount the City is paying, so it is advantageous to "reverse the meter" before selling the power back into the system. The Power Purchase Agreement, if approved, is for 15 years. It is recommended that the City Council approve the Power Purchase Agreement and authorize the Mayor and City Manager Pro Tem to sign the document.

Item 7(h): Authorization to Bid Bear Creek Dam Hydroelectric Project (Public Works)

The engineering firm, Murray Smith Associates (MSA) has completed the plans for the Bear Creek Dam Hydroelectric Project. The engineer's estimate for the project is \$322,000. The City has received funding commitments for the project in the following amounts:

Funding Source	Amount
Infrastructure Finance Authority	\$ 87,600
Pacific Corp Blue Sky Grant	\$169,000
Energy Trust of Oregon	\$143,000
Total Funding	\$399,600

If Council authorizes staff to advertise for bids after June 2, 2014, award of the bid could be on July 21, 2014, with the notice to proceed in late July, 2014. Depending on the winning bidder, assembly and manufacturing of the vault and the turbine could take three months. Installation of the vault and turbine is anticipated to take about one month. Interconnection and testing will be carried out thereafter, and the project should be complete and operational by the end of January, 2015. This is consistent with the deadlines agreed to by the funding agencies. It is recommended that City Council authorize staff to solicit bids for the Bear Creek Hydroelectric Project.

Item 7(i): Authorization to Award Contract for Mainline Improvement Harvest 2014 (Public Works)

At their May 5, 2014 meeting, the City Council authorized staff to solicit bids for a timber harvest the City's Watershed. The harvest operation will remove selected mature timber and will allow for the planting of seedlings to create a diversity of tree species and age classes as identified in the forest management. Improvements, which will include placing crushed rock and culverts on the Watershed Mainline, will also be part of the project.

On May 28, 2014 the following bid was received:

Hampton Tree Farms Incorporated - \$377,749.00.

The City Attorney has reviewed the attached contract and approved as to form. After project costs and reforestation costs, the net revenue is anticipated to be \$300,000 and will be deposited in the Capital Improvement Fund. It is recommended that Astoria City Council award a contract to Hampton Trees Incorporated for the Mainline Improvement Harvest.



AGENDA

ASTORIA DEVELOPMENT COMMISSION

June 2, 2014

**Immediately Follows City Council Meeting
2nd Floor Council Chambers
1095 Duane Street · Astoria OR 97103**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. REPORTS OF COMMISSIONERS**
- 4. CHANGES TO AGENDA**
- 5. REGULAR AGENDA ITEMS**
 - (a) Public Hearing and Resolution Adopting Astor East and Astor West Urban Renewal District Budgets for Fiscal Year 2014-2015 (Finance)

THIS MEETING IS ACCESSIBLE TO THE DISABLED. AN INTERPRETER FOR THE HEARING IMPAIRED MAY BE REQUESTED UNDER THE TERMS OF ORS 192.630 BY CONTACTING JULIE YUILL, CITY MANAGER'S OFFICE, 503-325-5824.



CITY OF ASTORIA

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May 30, 2014

MEMORANDUM

TO: ASTORIA DEVELOPMENT COMMISSION (ADC)

FROM: *BE* BRETT ESTES, CITY MANAGER PRO TEM

SUBJECT: ADC MEETING OF JUNE 2, 2014

REGULAR AGENDA ITEMS

Item 5(a): Public Hearing and Resolution Adopting Astor East and Astor West Urban Renewal District Budgets for Fiscal Year 2014-2015 (Finance)

Oregon Local Budget Law requires that the Development Commission hold a public hearing on the budget, as approved by the Budget Committee. Notice of this hearing, scheduled for June 2, 2014, was published in the Daily Astorian on Friday, May 16, 2014. The Budget Committee approved the FYE June 30, 2015 budget at its meeting on April 24, 2014. Copies of the ADC budget were previously distributed to the ADC and Budget Committee. They were also posted on the City's website and were available in hard copy at the Finance Department and Library. The attached resolution will adopt resources and appropriations and authorize the collection of tax increment funding available to the Astor East and Astor West Renewal Districts for FYE June 30, 2015. It is recommended that the ADC conduct the public hearing and adopt the proposed resolution.

MANAGER\AGENDA\ADC MEMO 6-2-14